

LOURDES A. LEON GUERRERO
GOVERNOR



JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

MEMORANDUM

August 13, 2020

To: All Department and Agencies
From: Acting Chief of Staff
Subject: Temporary Closure of Adelup Offices

Hafa Adai!

In continued response to the recent known positive COVID-19 cases at the Governor's Complex and out of an abundance of caution, I am directing the closure of all offices, divisions, and departments at Adelup until further notice. In the following days, the complex will be cleaned and sanitized.

All Adelup employees are instructed to telework unless explicitly authorized by my office to enter the complex for essential work functions.

Documents requiring immediate action may be submitted electronically to centralfiles@guam.gov. Additionally, all phone calls to the Governor's Office will be forwarded to each respective office.

Thank you for your assistance and understanding during this time. Again, I implore each of you to continue to wear your mask, wash your hands, and practice social distancing.

Senseramente,


JON JUNIOR M. CALVO